

APPENDIX “A”

ARBITRATION FEE SCHEDULE

1. **Administrative Fee.** For cases in which there is one arbitrator, PAMS shall receive an administrative fee of two thousand five hundred dollars (\$2,500.00) per case. For cases in which there are two or more arbitrators, PAMS shall receive an administrative fee of four thousand dollars (\$4,000.00) per case. In the event that the total amount of the claim(s) in a case equals or exceeds One Million Dollars (\$1,000,000.00), PAMS shall receive an additional \$2,000.00 per each multiple of one million dollars thereof, as an additional administrative fee. The administrative fee shall be paid in full upon the filing of the arbitration demand or submission by the party, or parties, filing the demand/submission.

2. **Refund of Administrative Fee.** Fifty percent of the administrative fee is refundable if the demand/submission for arbitration is withdrawn within 30 days of its filing with PAMS. Twenty-five percent of the administrative fee is refundable if the demand/submission is withdrawn within 60 days of its filing with PAMS. No portion of the administrative fee is refundable after the appointment of the arbitrator(s).

3. **Arbitrators' Fees.** The arbitrator(s)' hourly rate for his or her services, including, but not limited to, preparation time, hearings, and drafting rulings/awards, shall be set prior to his or her appointment. PAMS shall determine the initial deposit required from each party for such fees. Such deposit shall be made no later than the pre-hearing conference.

4. **Additional Deposit.** PAMS may require the parties to augment their deposit when, as determined by PAMS, the parties' original deposit may be insufficient to cover the fees incurred in the arbitration. The parties shall promptly do so. Failure of one or more of the parties to timely augment its deposit may be grounds for postponement or termination of the arbitration.

5. **Disposition of Deposit.** Upon completion or termination of the arbitration, PAMS shall refund to the parties, subject to the terms of any award, the portion, if any, of the deposit which was not applied to incurred fees.