

## PRIVATE MEDIATION FEE SCHEDULE

1. **Deposit.** Upon referral, each party to the mediation shall deposit One Thousand Dollars (\$1,000.00) towards the administrative and mediator fees of mediation. Such deposit shall be made no later than the first mediation session.
2. **Administrative Fee.** PAMS shall receive an administrative fee of two hundred dollars (\$200.00) per case, unless there are more than two parties to the mediation, in which case PAMS' administrative fee for such case shall be \$100.00 per each party.
3. **Mediator's Fees.** The mediator shall charge Two Hundred Dollars (\$200.00) per hour for his or her services, including, but not limited to, preparation time, mediation sessions, and preparing required reports.
4. **Additional Deposit.** PAMS may require the parties to augment their deposit when, as determined by PAMS, the parties' original deposit may be insufficient to cover the fees incurred in the mediation. The parties shall promptly do so. Failure of one or more of the parties to timely augment its deposit may be grounds for postponement or termination of the mediation.
5. **Disposition of Deposit.** Upon completion or termination of the mediation, PAMS shall refund to the parties, pro rata, any portion of the deposit which was not applied to incurred fees.